

# GLENDALE ELEMENTARY SCHOOL DISTRICT NO. 40

Special Meeting of the Governing Board

April 27, 2017, 5:30 p.m.

## **Public Notice - Meeting Agenda**

Notice of this meeting has been posted consistent with the requirements of A.R.S. §38-431.02.  
The meeting's location is the Governing Board Room in the District Office, 7301 N. 58<sup>th</sup> Avenue, Glendale.

The Board reserves the right to change the order of items on the agenda, with the exception of public hearings, which are scheduled for a specific time. At the chair's discretion, the Board may carry over consideration of any business not concluded by 9:00 p.m. to the next regular meeting's agenda. Governing Board members may participate in person or via telephone conference call. The Governing Board reserves the right to convene to executive session for the purpose of obtaining legal advice from its attorney for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §38-431.03.A.3.

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### **ORDER OF BUSINESS**

#### **1. Call to Order**

#### **2. Opening Exercises**

- a. Offer of Spanish Interpretation
- b. Moment of Silence
- c. Pledge of Allegiance
- d. Adoption of Agenda
- e. Approval of Acting Clerk (if necessary)

#### **3. Call to the Public**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be put on a future agenda.

Those wishing to address the Board should complete a "Call to the Public" form and submit it to the Board Secretary prior to the start of the meeting. Each speaker will be provided three (3) minutes to address the Board, unless provided other direction by the Board. At the outset of the speaker's remarks, the speaker should state their name and the Board requests that the speaker provide his/her address.

#### **4. Consent Agenda**

##### **a. Certified Personnel Report**

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, terminations, and/or contract renewals of certified personnel.

##### **b. Classified Personnel Report**

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment and/or terminations of classified personnel.

##### **c. Travel**

It is recommended the Governing Board approve employee requests for out of county, out of state travel as presented.

## 5. Governing Board Study Session

The Governing Board will conduct a study session facilitated by Ms. Julia Smock from the Arizona School Boards Association to share and discuss information gained while attending the National School Boards Association Annual Conference March 24-27 and the Arizona School Boards Association Equity Event April 5-7. The Governing Board may provide administration with direction for future action as part of the discussion. Topics of discussion may include:

### NSBA

- Effective Meeting Facilitation
- Leading Equity
- Disrupting Poverty
- 360° Superintendent Evaluation
- Family Engagement Planning
- Balsz Promise Neighborhood/ comprehensive education-career continuum
- Governance versus Management/Board versus Superintendent roles
- Governing Board Self-Assessment
- Eliminating Barriers for Students Through Board Policies
- Board's Role in Improving Student Performance
- School Board Role in Professional Learning Communities
- Differentiated Support Structure for Equity

### Equity Event

- Managing for diversity versus Leading for equity
- Systemic process for achieving greater equity
- Embedding Equity
- Funding for Equity
- Leadership and Implicit Bias
- Shared Leadership for Equity: The Student's Essential Role
- The Purpose and Impact of Culturally Responsive Curriculum and Teaching
- Equity-Focused Leadership
- Adverse Childhood Experiences
- Students in Foster Care
- Latino Student Success

## 6. Future Meetings and Events

### a. Future Meetings

The Governing Board will review the list of upcoming Board meetings and potential agenda topics.

### b. Agenda Item Requests

Governing Board Members will request items to be included on future meeting agendas for discussion, information and/or action.

## 7. Summary of Current Events

### a. Superintendent Report

The Superintendent will present a brief summary of current events.

### b. Governing Board Report

Governing Board Members will present brief summaries of current events, as necessary.

## 8. Adjournment

GLENDALE ELEMENTARY SCHOOL DISTRICT  
**ACTION AGENDA ITEM**

AGENDA NO: 4.A. TOPIC: Certified Personnel Report

SUBMITTED BY: Ms. Cathey Mayes, Director of Human Resources

RECOMMENDED BY: Dr. Barbara Goodwin, Assistant Superintendent for Human Resources

DATE ASSIGNED FOR CONSIDERATION: April 27, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, terminations, and/or contract renewals of certified personnel.

**New Employment\***

1. Avila, Aureliano	Teacher	\$36,000*	07/24/17
2. Collins, Callan	Teacher	\$36,000*	07/24/17
3. Gloria, Stephanie	Psych Intern	\$36,000*	07/24/17
4. King, Jennifer	Teacher	\$36,000*	07/24/17
5. Lanuez, Cristina	Teacher	\$36,000*	07/24/17
6. Nalley, Rachel	Teacher	\$36,000*	07/24/17
7. Solis, Elizabeth	Teacher	\$36,000*	07/24/17
8. Tubbesing, Sara	Teacher	\$36,000*	07/24/17

\*Salary is subject to change pending employment and transcript verification.

**Resignation**

1. Cliff, Cynthia	Teacher	Personal Reasons	05/26/17
2. Lopez, Ramon	Teacher	Moved	05/26/17
3. Roach, Meredith	Teacher	Personal Reasons	05/26/17
4. Smith, Rebecca	Teacher	Personal Reasons	05/26/17
5. Van Liew, Erin	Psychologist	Personal Reasons	05/31/17
6. Worthy, Deborah	Psychologist	CNR	05/31/17
7. Zapanta, Charlotte	Teacher	Moved	05/26/17

**Change of Position**

1. Bersch, Jenny	Teacher to Achievement Advisor	07/17/17
2. Gilliland, Ryan	Change from SUB Teacher to Teacher	07/31/17

**Non-Administrative Contract Non-Renewal**

1. Iadih, Mazen	Teacher	Certification Issues	05/26/17
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GLENDAL ELEMNTARY SCHOOL DISTRICT

**ACTION AGENDA ITEM**

AGENDA NO: 4.B. TOPIC: Classified Personnel Report

SUBMITTED BY: Ms. Jacqueline Horine, Coordinator for Classified Human Resources

RECOMMENDED BY: Dr. Barbara Goodwin, Assistant Superintendent for Human Resources

DATE ASSIGNED FOR CONSIDERATION: April 27, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, and/or terminations of classified personnel.

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**New Employment**

1. Bustillos, Josefina	Food Service Worker	\$10.00	04/24/17
2. Chavez, Ronald	Trainee Bus Driver	\$12.07	04/17/17
3. Rodriguez, Zavana	Sub Cleaner	\$10.00	04/10/17

**Position Change**

1. Comeau, Ayodele	Sub Bus Driver to Educational Assistant	\$10.00	04/10/17
2. Sills, Christina	Admin Secretary to Trainee Bus Driver	\$13.26	04/10/17

**Resignation**

1. Garcia, Raymundo	Journey Diesel Mechanic	Other Employment	04/20/17
2. Gonzales, Hannah	Educational Assistant	Personal Reasons	04/28/17
3. Madden, Jennifer	Library Clerk	Personal Reasons	04/14/17
4. McKinley, Andra	School Bus Driver	Moved/Left Area	04/21/17
5. Moreno, Martha M.	Food Service Manager	Personal Reasons	04/14/17
6. Romero, Cecilia	Attendance Secretary	Other Employment	04/21/17
7. Zambrano, Regina	Educational Assistant	Personal Reasons	04/13/17

GLENDALE ELEMENTARY SCHOOL DISTRICT

**ACTION AGENDA ITEM**

AGENDA NO: 4.C. TOPIC: Approval of Travel

SUBMITTED BY: Various Departments

RECOMMENDED BY: Mr. Joe Quintana, Superintendent

DATE ASSIGNED FOR CONSIDERATION: April 27, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the requests for employee and Board members' out-of-county travel as presented.

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<b><u>Traveler</u></b>	<b><u>Purpose/Location</u></b>	<b><u>Dates</u></b>	<b><u>Cost</u></b>
John Hecht Zurisdaz Perez Fran Garcia-Romero	ADE Preschool Summer Institute Tucson, AZ	June 21-23	\$1,943 <i>Preschool Grant</i>
Jim Cummings	NSPRA Annual Conference San Antonio, TX	July 9-12	\$2,080 <i>M&amp;O</i>

TRAVEL REQUEST FORM

For Out-of-County/Out-of-State Travel by District Employee

This form must be turned in with purchase requisitions and PAR to the Superintendent's Office with enough advance notice to ensure Board approval prior to travel date.

Name of Traveler(s): John A. Hecht Jr., Zurisday Perez, Fran Garcia-Romero

Working at School/Department: District Office—Preschool Department

Reason for Travel: 2017 Summer Institute—Arizona Department of Education-Early Childhood Education

Traveling to: Westward Look-- 245 East Ina Road-- Tucson, Arizona 85704

Dates of Travel: Wednesday, June 21, 2017---Friday, June 23, 2017

Substitute Needed/Dates: not needed

	Code	Cost	Requisition Number
Charge Sub to:		\$0	
Charge Registration to:	321.100.2570.6360.590.0000	\$645	
Charge Airline/Bus to:			
Charge Meal/Lodging to:	321.100.2570.6580.590.0000	\$975 total	
	321.100.2200.6580.590.0000		
Charge Auto Mileage to:	321.100.2570.6580.590.0000 321.100.2200.6580.590.0000	\$ 323.07	
Total Cost of Travel		\$ 1943.07	

APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_ Approved \_\_\_\_\_ Not Approved By the Governing Board on \_\_\_\_\_ date

**CONFERENCE/WORKSHOP REQUEST**  
**JUSTIFICATION FORM**

Must be completed and submitted to the Superintendent's Office for transmittal to the Governing Board along with the Travel Request Form.

Name of Traveler(s): John A. Hecht Jr., Zurisday Perez, Fran Garcia-Romero

Conference/Workshop Title: 2017 Summer Institute—Arizona Department of Education-Early Childhood Education

(Reason for Travel)

1. Relevance of conference/workshop to employee(s) work responsibilities:

*This conference is relevant because it will discuss topics that we encounter everyday in our preschool programs. We will discuss our grants (PDG-preschool development grant), educational research on early-childhood practices (ECERS, Early childhood learning standards), assessment systems (GOLD, CLASS), and research on meeting the needs of our preschool age learners. We will be able to use this information when planning professional development and meeting as a leadership team to understand best practices in Early Childhood Education.*

*This conference is fully paid through our Preschool Development Grant.*

2. How will employee(s) share information with colleagues?

*Information from this conference will be shared with the staff during our monthly Professional Development held on Wednesday. This information will be summarized and shared with all preschool teachers and preschool educational assistants as of knowing what are the educational trends of 2017. This information will also help to shape the Professional Development topics for the first quarter of the 2017-2018 school year.*

3. How is the conference/workshop related to district, school or department goals and or objectives?

*This conference is related to the two district level goals of increasing student achievement and eliminating the achievement gap. The topics which are being covered will specifically target current best practices in early childhood and using research validated programs and methodologies to maximize student learning in the preschool program.*





**CONFERENCE/WORKSHOP REQUEST**  
**JUSTIFICATION FORM**

Must be completed and submitted to the Superintendent's Office for transmittal to the Governing Board along with the Travel Request Form.

Name of Traveler(s):                    Jim Cummings, APR

Conference/Workshop Title:   National Public Relations Association Annual Seminar  
(Reason for Travel)

1. Relevance of conference/workshop to employee(s) work responsibilities:

The NSPRA seminar is the only conference aimed at school communications professionals. Attendance helps keep our communications office abreast of latest trends, and offers workshops in specific areas.

The National School Public Relations Association's Annual Seminar will feature a number of sessions related to school district communication and leadership strategies. Some of the session topics being offered include: *Leading Through Crisis: Plan, Prepare and Practice; Crafting Visual Stories that Guide the Heart to Move the Mind; Up Your #SchoolPR Social Media Game.*

2. How will employee(s) share information with colleagues?

Information will be shared in Executive Team and Leadership meetings, weekly administrator memos, Board memos, and possibly in training sessions. More importantly, the information will be applied in District practices, procedures, policies and programs so as to optimize the District's communications infrastructure and improve the public image of the District.

3. How is the conference/workshop related to district, school or department goals and or objectives?

Communication and community involvement/goodwill are critical to the success of the District's initiatives and meeting the District's student achievement goals.